



ធនាគារ ប៊ូយ៉ុង ខ្មែរ

BOOYOUNG KHMER BANK

Post: Chief cashier Position Urgent (Position based in Mean Chey Branch in Phnom Penh)

Description:

Booyoung Khmer Bank (BKB) is a licensed Commercial Bank operating in Cambodia since 2008. The main objective is to provide overall bank's services; especially, operation service and Loan service. We invite qualified and suitable candidates to apply for:

1. Chief cashier

- Manage and control comprehensive counter operations (including tellers and customer service businesses)
- Cash, fund and foreign exchange management
- Customer relationship management
- Support branch operation for Accounting Finance part
- Responsible for vault room and all till management
- Control all transactions into core banking system
- Ensure staff training and compliance with procedures
- Able to work on processing Documents under different Ministries in Cambodia
- Perform other task assigned by Branch Manager
- Be punctual and responsible
- Be honest

Job Requirements:

- Degree in finance and banking or any related discipline
- Minimum of 2 years' experience in banking field; especially, Chief cashier/ Operation /finance
- Capabilities of reporting, planning and execution
- Cambodian nationality, good command of both written and spoken in English is an advantage
- Strong analytical skills and ability to resolve the problems
- Strongly organizational, interpersonal relationship, team player and good negotiation
- Has practical leadership, result-oriented and strong spirit
- Broad-wide personal relationships with Cambodian/ Banking societies
- Computer Literacy in Microsoft (Word, Excel, Internet & E-mail)

How to Apply:

Interested candidate, please submit CV and Cover Letter with stating your expected salary by via email or office address below, no later than **16th October, 2023**. Only shortlist applicants will be contacted for interview.

Contact Details:

Address: No.240 (4th floor), St. 271, Sangkat Boeng Tumpun, Khan Mean Chey, Phnom Penh, Cambodia.

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